



# The GreenSky Patient Solutions™ Program

How to Download and Register a User Profile

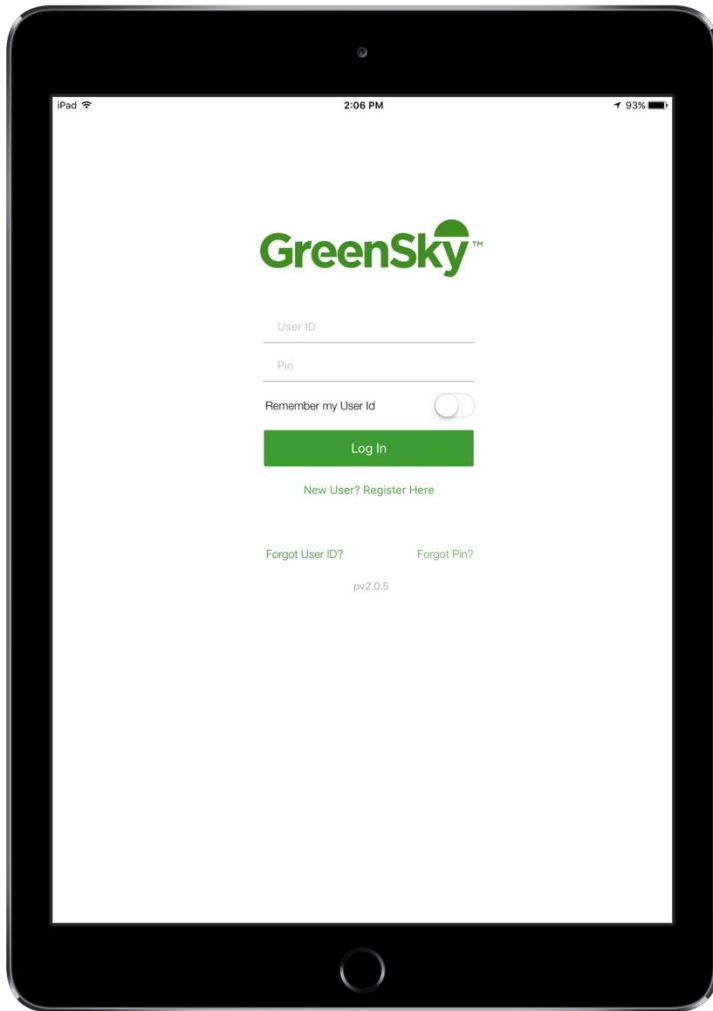
Effective January 2017



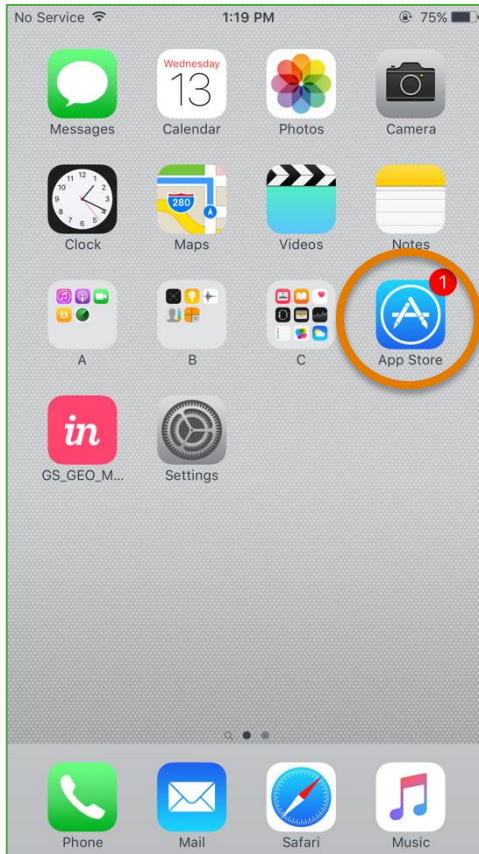
Patient Solutions



# I. How to Download the GreenSky App

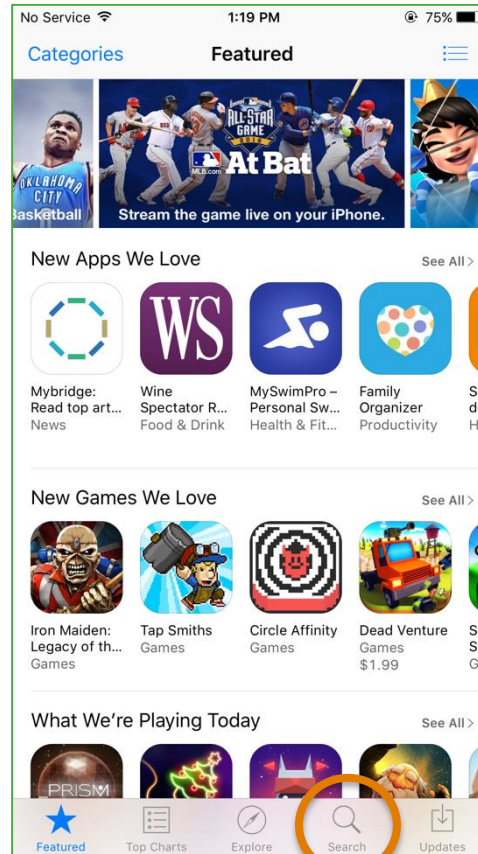


# Download and Install from the App Store



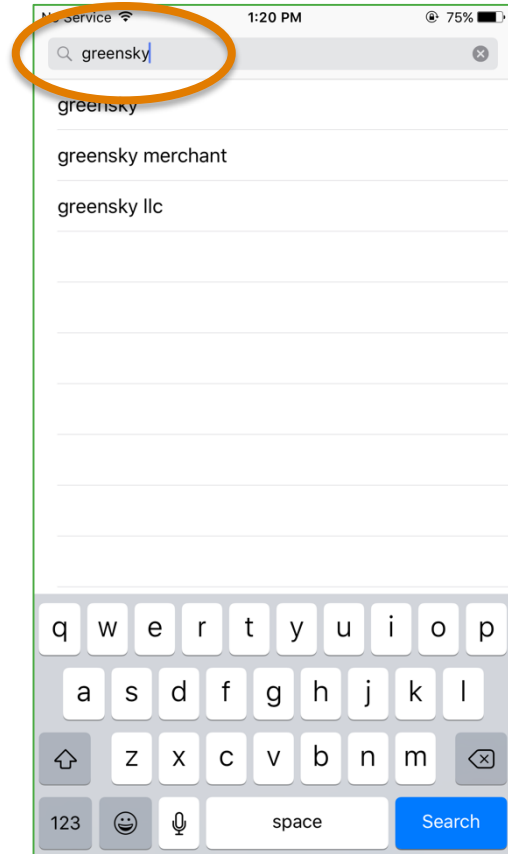
**Step 1**

Tap the App Store icon



**Step 2**

Tap "Search"

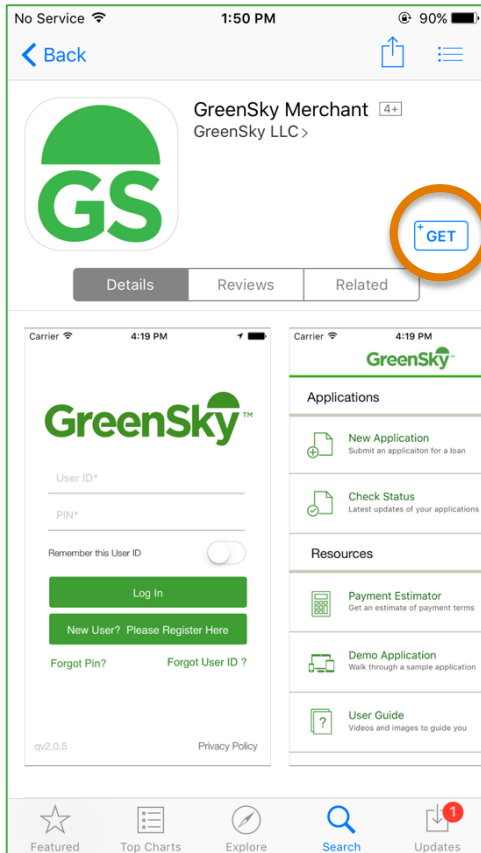


**Step 3**

Type in "GreenSky Merchant"

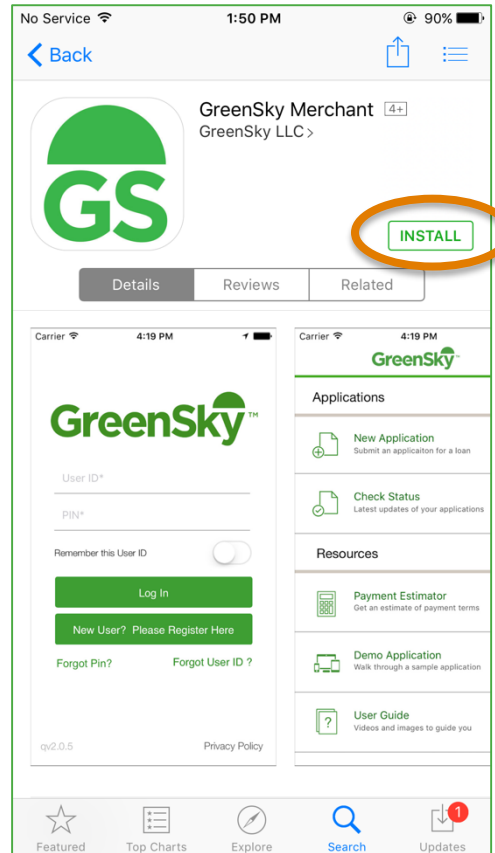


# Download and Install from the App Store



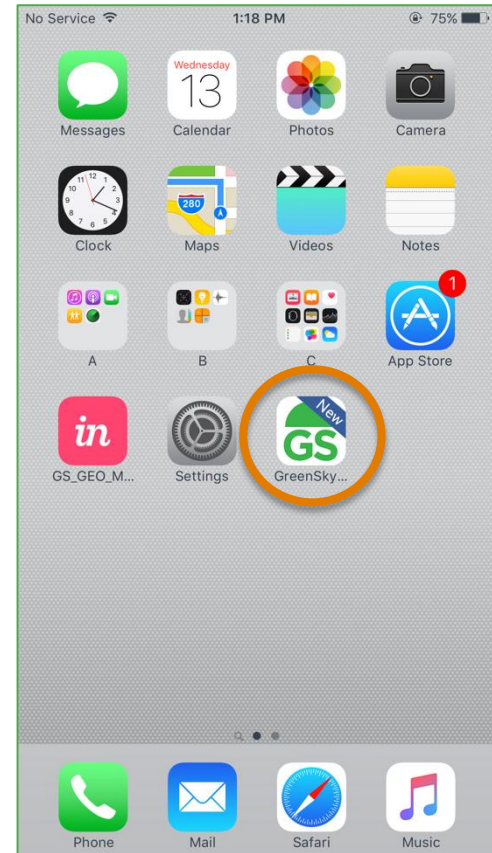
Step  
4

Tap "GET"



Step  
5

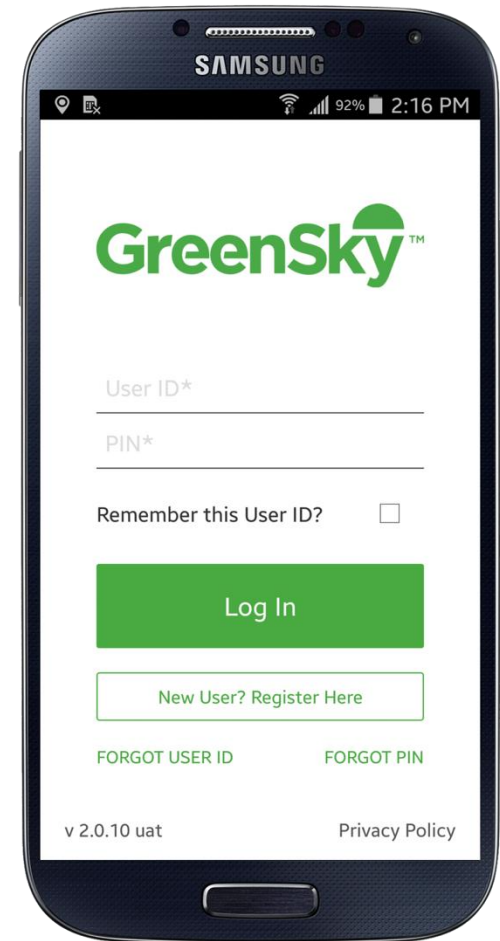
Tap "INSTALL"



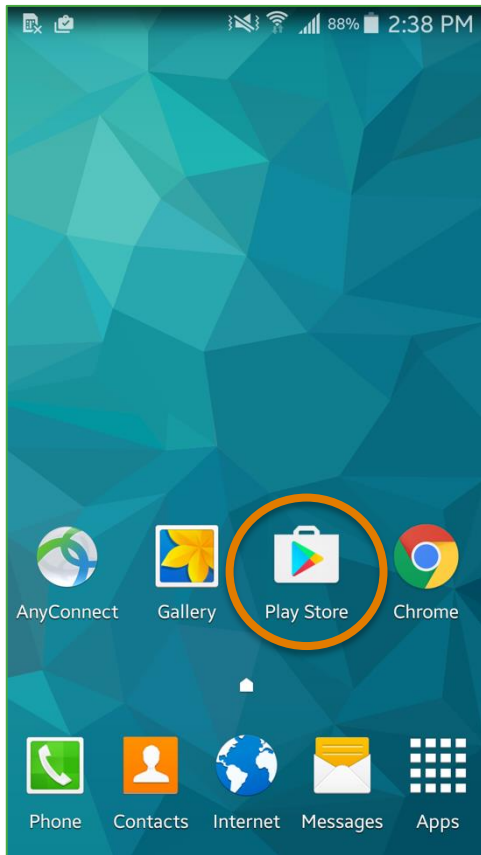
Step  
6

Your new app is ready to use!

# Android™ Users

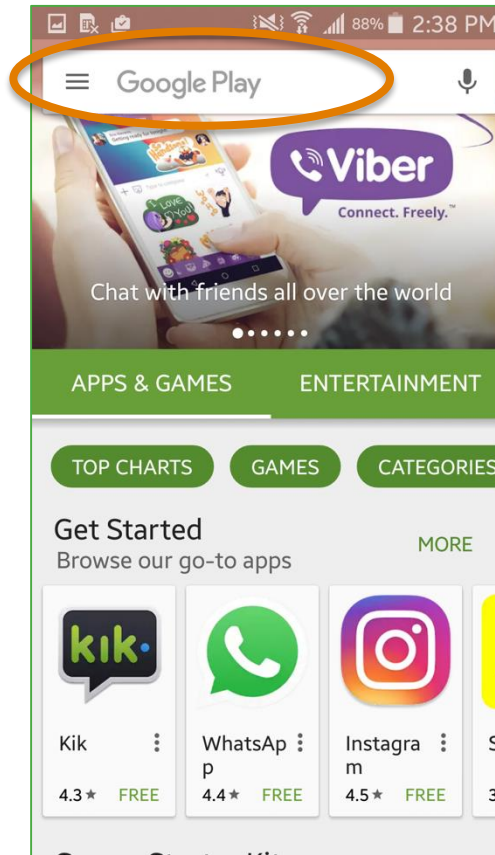


# Download and Install from the Play Store



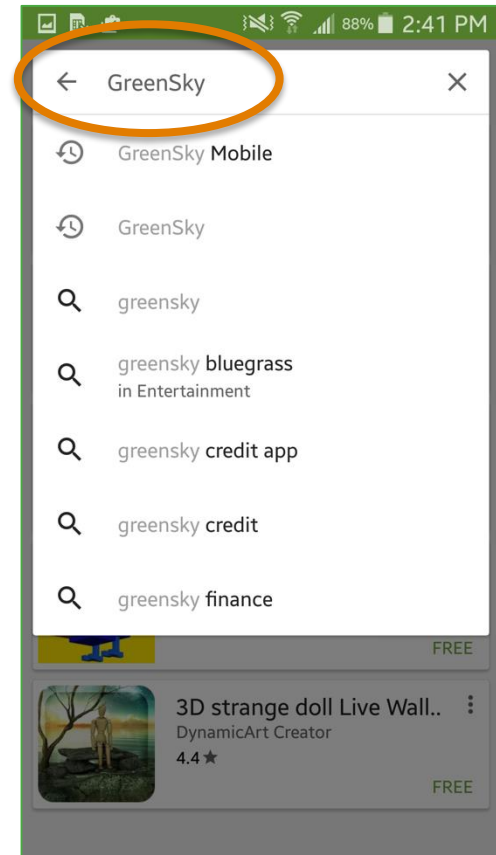
**Step 1**

Tap the Play Store icon



**Step 2**

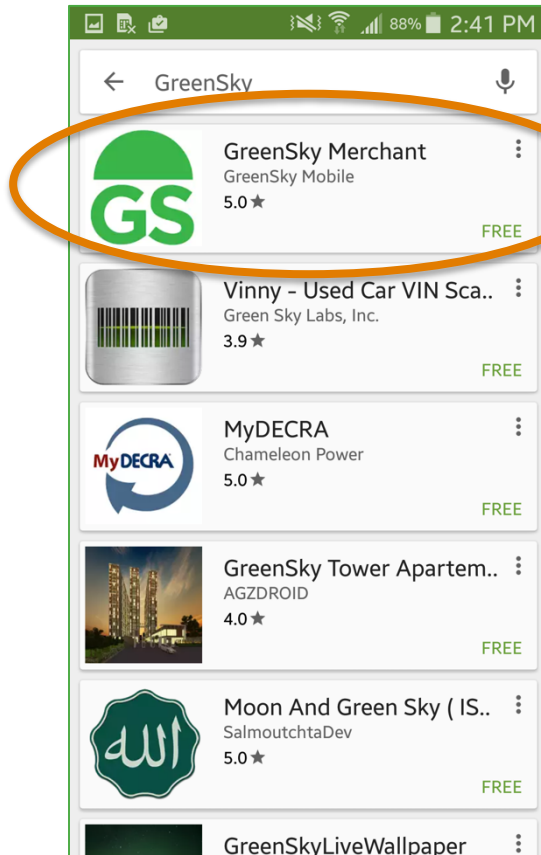
Tap the "Search Bar"



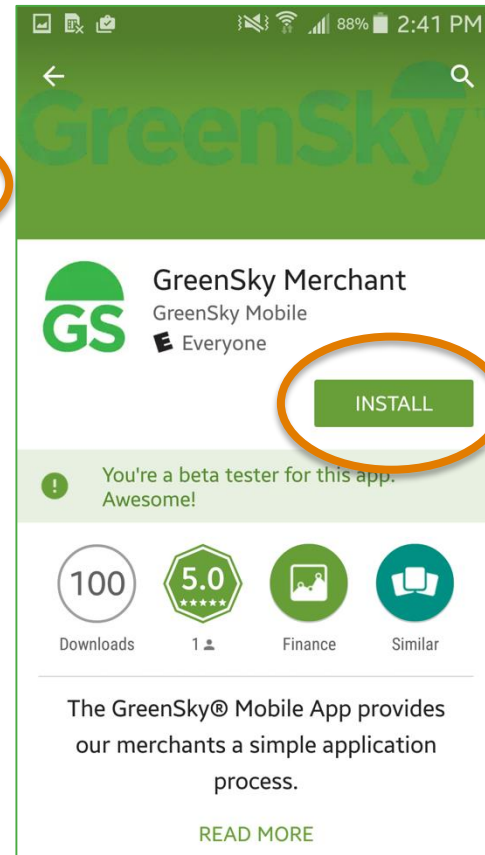
**Step 3**

Type in "GreenSky Merchant"

# Download and Install from the Play Store



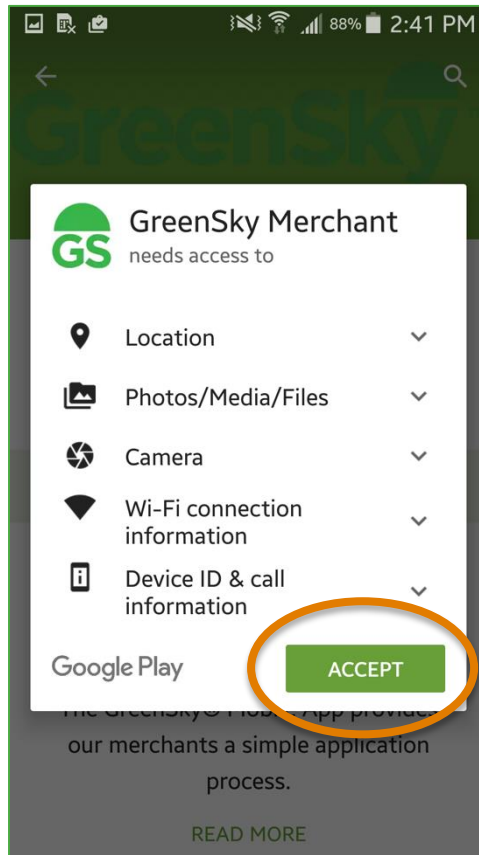
**Step 4** Tap "GreenSky Merchant"



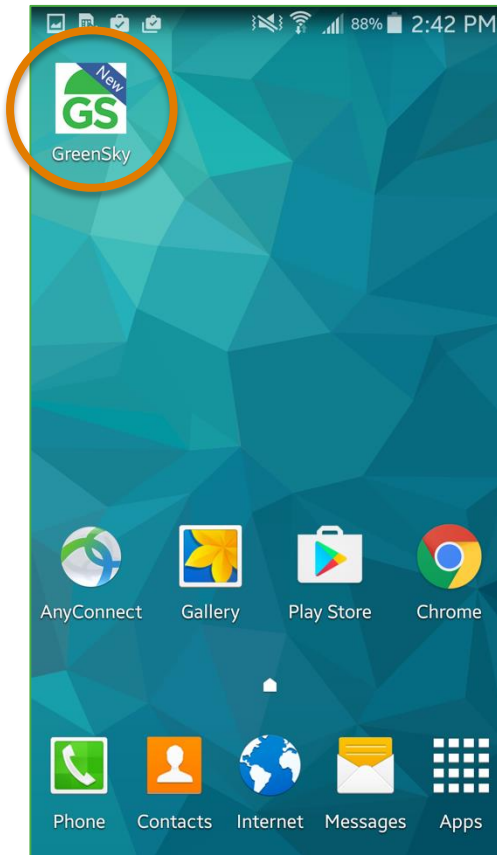
**Step 5** Tap "INSTALL"



# Download and Install from the Play Store



**Step 6** Tap "ACCEPT"



**Step 7** Your new app is ready to use!



## II. How to Register a User Profile

# Register a New User

1

Open the GreenSky app on your phone or tablet and select “New User? Please Register Here”

**NOTE:** Each representative should create their own User ID and PIN to log on to the app.



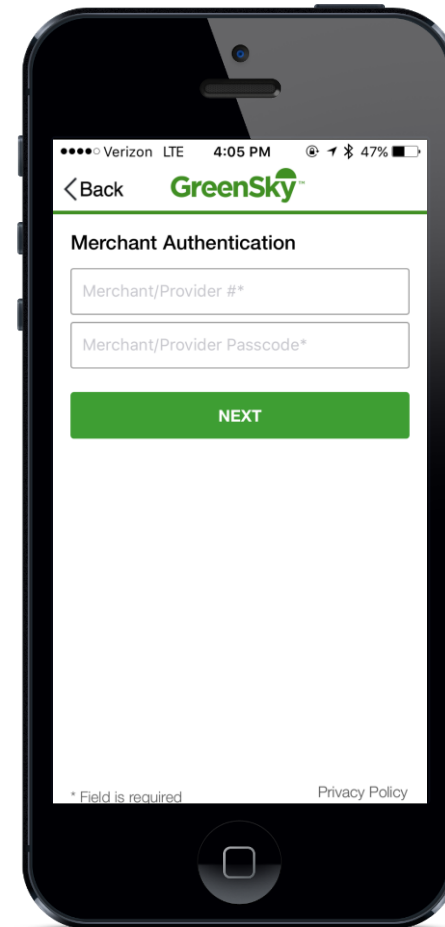
# Register a New User

2

For Merchant Authentication, enter your Provider Number.

In the field “Merchant/Provider Passcode”, enter the zip code of the billing address you applied to the GreenSky program with.

Select “NEXT”.



# Register a New User

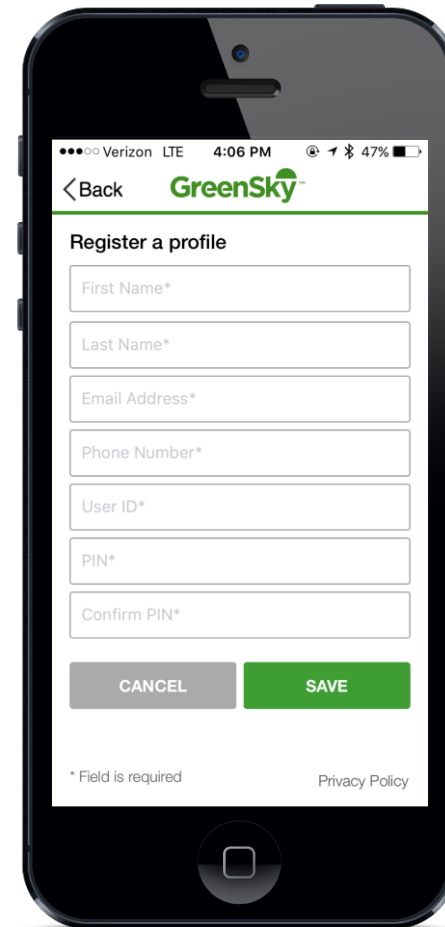
3

Enter all required information for the user.

User ID and PIN are determined by you and will be used to log on to the app. The PIN should be a 4 digit code.

Once you have completed all required information, select “SAVE”.

You will be directed to the app home screen where you can log in and start using.



The image shows a smartphone screen displaying the GreenSky app's registration form. The status bar at the top indicates Verizon LTE, 4:06 PM, and 47% battery. The app header shows a back arrow and the GreenSky logo. The form is titled "Register a profile" and contains the following fields: First Name\*, Last Name\*, Email Address\*, Phone Number\*, User ID\*, PIN\*, and Confirm PIN\*. Below the fields are two buttons: a grey "CANCEL" button and a green "SAVE" button. At the bottom of the form, there is a note: "\* Field is required" and a link for "Privacy Policy".



Thank you!

# Questions?

## **Provider Support**

**1.844.810.7713**

**[greenskycredit.com/providerresources](https://greenskycredit.com/providerresources)**

## **Patient Support**

**1.844.810.7713**